

New Trier Winnetka Campus

EVERY MINUTE COUNTS!

ATTENDANCE IN CLASSES



Students are expected to attend all scheduled classes while on campus.

ON TIME ARRIVAL

Students should be in Adviser Room by 8:20am

Chronic tardiness will lead to consequences that can impact extracurricular participation.



ATTENDANCE IN KW



Students are expected to attend Kinetic Wellness as scheduled. Students who do not attend Kinetic Wellness will be required to make up the time during their free period as outlined by their Kinetic Wellness teacher.

EXTRACURRICULAR PARTICIPATION

If students are absent for 4 or more 40 minutes periods, or 2 full blocks they are not eligible to participate in extracurricular activities that day. Students who are extracurricular leaders are expected to maintain an attendance percentage above 90%.
EB = 1/2 block (40 min period)
ADV = 1/2 block (40 min period)



SIGN IN/SIGN OUT



For partial day absences, all students are required to sign in and out. Students should sign in/out at the 2nd floor Attendance Office or **N16 Attendance Kiosk (by the cafeteria).**

NEED TO STUDY?

Students are not permitted to miss class or adviser room to study, prepare for other classes, or meet with other teachers.

During free periods:
AAC is located in Room 325
Library Quiet Study Room is available



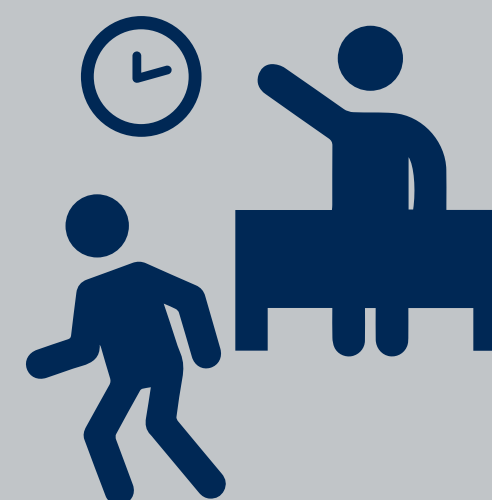
MISSED WORK POLICY



Contact teacher within 24 hours
Check Canvas
Make up work as directed by teacher.
A 0% place holder will be put in the gradebook for assessments.

TARDY TO CLASS

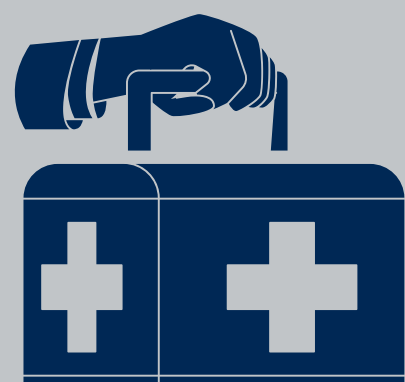
Students who arrive after the bell will be marked tardy to class. Students who are more than 20 minutes late will be marked absent from that class.



NOT FEELING WELL?

Report to Health Services in Room 029.

If missing a class, students should obtain a pass from their teacher to go to the nurse. **Students who are ill must sign out through Health Services to be excused.**



OFF CAMPUS PRIVILEGES

Seniors **ONLY** during assigned lunch periods.

Students with 4A/B or 8A/B free may leave campus for the day.

